

List 5 (five) JASS requests in the order of preferred assignment precedence. Request inputs will be processed the Tuesday following the posting of the current requisition cycle. Allow at least 3 (three) weeks for the detailer to process your application. DO NOT CALL THE DETAILER REGARDING YOUR JASS APPLICATION. Status of applications will be checked periodically. Once a reply to your request is received, a Career Counselor will notify you promptly.

DATE OF REQUEST:

## JASS REQUEST INPUT WORKSHEET

RATE:		LAST NAME:		FIRST NAME:		MIDDLE INITIAL:	
SSAN:		EAOS: (YY/MM/DD)		PRD: (YY/MM)		PNEC:	
SNEC1:		SNEC2:		SNEC3:		DEPT:	DIV:
WORKCENTER:		BLACK PHONE:		REMARKS:			
1.	PRI#:	DNEC1:	DNEC2:	UIC:	ACTIVITY:	LOCATION:	
2.	PRI#:	DNEC1:	DNEC2:	UIC:	ACTIVITY:	LOCATION:	
3.	PRI#:	DNEC1:	DNEC2:	UIC:	ACTIVITY:	LOCATION:	
4.	PRI#:	DNEC1:	DNEC2:	UIC:	ACTIVITY:	LOCATION:	
5.	PRI#:	DNEC1:	DNEC2:	UIC:	ACTIVITY:	LOCATION:	

APPLICANT SIGNATURE

DATE SIGNED

DEPTCC/DIVCC, DIVOFF, LCPO, LPO OR NAVY SUPE SIGNATURE

DATE SIGNED

**\*\*\* CCC USE ONLY \*\*\***

JASS INPUT COMPLETED BY

DATE COMPLETED

Copy to: APPLICANT, DEPTCC/DIVCC, CCC FILE

REQUEST WILL NOT BE PROCESSED UNLESS IT IS SIGNED BY BOTH APPLICANT AND NAVY SUPERVISOR